

**Council – 5<sup>th</sup> December 2017**  
**Recommendation from Cabinet**  
**Member for Policing and**  
**Equalities**  
**26 October 2017**

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Policing and Equalities**  
**held at 3.00 pm on Thursday, 26 October 2017**

Present:

Members: Councillor A Khan

Employees (by Directorate):

People B Barrett, , G Haynes, H Shankster

Place G Carter, L Knight, L Stockin

Apologies: Councillor P Akhtar and A Andrews

**RECOMMENDATION**

**9. Draft Member/Officer Protocol**

The Cabinet Member considered a report of the Deputy Chief Executive (Place), which set out the draft Member / Officer Protocol.

In 2016, the Acting Monitoring Officer conducted a review of governance arrangements at the City Council in the light of two critical public interest reports which were issued in respect of other councils. As a result of that review, officers identified that it would be of benefit for the Council to approve and adopt a Member / Officer Protocol. The purpose of the Protocol was to set out for both members and officers what was expected of them in their respective roles and what they could expect from each other.

The Cabinet Member noted that a draft Protocol was approved by the Ethics Committee on 14<sup>th</sup> September 2017. As the protocol would be included in the Council's Constitution, it was also considered by the Constitutional Advisory Panel on 9<sup>th</sup> October 2017. The Panel agreed to recommend the approval of the Protocol to the Cabinet Member, subject to an amendment to paragraph 8.2.2 of the Protocol. This amendment was highlighted in the Draft Protocol appended to the report.

The Cabinet Member approved the Draft Protocol as drafted, subject to the amendment of paragraph 8.2.2.

**RESOLVED that the Cabinet Member for Policing and Equalities recommends that the Council agree to its being included in the Constitution.**